

Collaborate with SharePoint in Microsoft 365

This training introduces participants on how to manage shared content with Microsoft SharePoint Online, features and capabilities of SharePoint Online, and how it works with Microsoft 365. You'll learn about the different types of SharePoint sites, including hub sites, as well as information protection, reporting, and monitoring. You'll also learn how to use SharePoint file and folder sharing to optimize collaboration, how to share files externally, and how to manage SharePoint sites in the SharePoint admin center.



Audience Profile:

This course is intended for participants who are new to SharePoint Online who wish to gain the understanding of how to maximize their investment in the Microsoft 365 Cloud Subscription using SharePoint technology to create a portal for internal and external collaboration.

Prerequisites:

No Prior Knowledge Required.
Basic knowledge of Cloud Services

Here are the learning paths in this series:

- Planning for SharePoint in Microsoft 365
- Understanding SharePoint site options
- Collaborate with files and folders in SharePoint
- SharePoint sites Management

COST

Course Duration	3 days
Training Fees	₹ 250,000 (per participants)

ABOUT HE-ELEVEN.1 CONSULTING

He Eleven.1 Consulting is an Information Technology firm with the vision to bring the use of modern technology to enhance productivity for Government, Financial Institutions, Corporate Organizations, and Schools.

Our purpose is to provide customized IT Services and Products that will enable our clients optimize output and assist in the attainment of business goals and objectives.

He-Eleven.1 Consulting has extensive experience in driving value realization from Microsoft's cloud solutions. Our experience with Microsoft 365 including Microsoft Teams, Power BI, SharePoint, Yammer, OneDrive for Business and Exchange will help you build a culture of collaboration that empowers your employees while adhering to the growing security and compliance requirements.

We provide guidance and insights on how our clients can drive employee's adoption and make the best use of Microsoft cloud solutions within organization.

We help organizations to achieve:

- An in-depth look at your existing teamwork tools to help your employees work together more effectively
- Support for your business's security and compliance needs
- Roadmap to transition any remaining on-premises infrastructures to Microsoft 365
- Ensure success by deploying Teams in your existing Microsoft 365 environment, driving user adoption, and instilling best practices to get users onboard and up to speed quickly.

ABOUT THE FACILITATOR

Kayode Adeagbo is a dynamic IT Consultant and trainer with several years of experience helping organizations in their digital transformation journey and individual realize business application training goals.

He has been in the space of IT Training over 20 year ago and within the last 13 years he has been involved in Head of IT in a Bank, IT Infrastructure Project for Lagos State, he is privileged to handle the Design, Procurement and Implementation of the Chapel of Christ the Light Church Project in 2016, a Lagos State sponsored initiative to cater for Entrepreneurs and IT Skill Acquisition, He has also been involved in the Network Infrastructure Project for Smart Class Room for about 6 States in Nigeria which is a Federal Government sponsored initiative to introduce the future of works to pupils in Schools in Nigeria, He has helped several organizations in Email migration and SharePoint implementation Projects

Kayode has a personal drive towards IT knowledge-based initiatives which has led him to train several people in different Software Applications like Graphics Master Class, Office Productivity, Microsoft SQL Server, Power BI, Windows Server Technology, etc.

OUR CONTACT

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